



Rocket City Radio Controllers, Inc.
BYLAWS
October 18th, 2016

ARTICLE ONE: ORGANIZATION

Section 1: The name of this organization shall be ROCKET CITY RADIO CONTROLLERS, INCORPORATED. The location is Huntsville, Alabama.

Section 2: The organization shall have an emblem, which shall be in the following form:



Section 3: The use of the RCRC clubhouse is restricted to the RCRC club only.

Section 4: The Corporation and its limits are defined in the corporation documents registered in the county of Madison, State of Alabama.

ARTICLE TWO: PURPOSE

Section 1: The primary purpose of this organization shall be to advance and promote the building and safe operation of radio control miniature aircraft.

Section 2: RCRC's objective, as a club, is to provide a fellowship through which its members learn about all aspects of model aviation through building and safely flying radio controlled miniature aircraft. RCRC is a family oriented club providing recreation for all members.

ARTICLE THREE: MEMBERSHIP

Section 1: Members. All persons shall be eligible for membership in RCRC and shall agree to abide by the club's bylaws and those of AMA. They must be members in good standing with the Academy of Model Aeronautics.

Section 2: Membership shall be established upon payment of dues and proof of current AMA Membership. Members will abide by all rules as established by RCRC, AMA and City Resolution 95-112.

Section 3:

(A) Annual membership dues are \$70.00. Additional club memberships for family members residing in the same household as the primary club member are \$35.00 each. Non-member permits are available for a \$60.00.



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- (B) Persons showing an interest in miniature radio controlled model aviation and of an age less than nineteen (19) years as of July 1 and current member of AMA will be granted a no dues Junior Membership. Applicant must file a membership application with proof of claim.
- (C) Each club member's dues will synchronize with and be due upon their annual AMA membership renewal. There will be no proration of dues. This also pertains to non-member passes. Dues and City permit fees are non-refundable.
- (D) Membership cards will be blue. The issue and expiration dates will be clearly visible on the card. The red Radio Control Operators Permit (non-member cards) and the white Radio Control Operators Permit (visitors flying card) will have the issue and expiration dates clearly marked on the card as well. No permits will be issued for longer than a one year period. The membership card expiration date will be determined by the expiration date of the club member's AMA membership.
- (E) The gate combination will be changed at the first of the year. All current members will be notified of the new combination. If for some reason, the combination must be changed during the year, the membership will be notified as soon as possible. All new members will be given the combination with their membership card. The new combination will be the decision of the current president.

Section 4:

- (A) Involuntary termination of membership shall result when a member has failed to pay his annual membership dues.
- (B) A member may voluntarily terminate his/her membership upon written notice to the organization.
- (C) Any member shall be subject to permit suspension or expulsion from membership if, in the judgment of the Board of Directors (ratified by a 2/3 majority vote of a quorum at a regular meeting, by ballot), the said member willfully commits any act or omission which is a violation of any of the terms of the incorporation or the bylaws, or the rules of AMA, or which is detrimental to the club, AMA or to model aviation. The Board of Directors shall notify the subject member, in writing, thirty days in advance, of its intentions and the reasons therefore and state the monthly meeting at which the action is to be taken.
- (D) Any member who is expelled from membership may be reinstated to membership by a two-thirds (2/3) majority vote of a quorum at a regular scheduled meeting after a year has passed since the expulsion period started.

Section 5: No change to City Resolution 95-112 or procedures to utilize Wilbourn Field may be proposed to the City by a member of RCRC without prior approval of the membership of RCRC.



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Section 6: Any member may initiate a formal request for action by the Board of Directors by submitting a written proposal to the president. The proposal shall include a written description of the nature, type and extent of the board action recommended. The President shall provide copies of the proposal to other board members for their consideration. The Board shall present the proposal with recommendations to the membership for consideration.

ARTICLE FOUR: MEETINGS

Section 1: All Meetings shall be held under parliamentary procedure, with Robert's Rules of Order as a guide.

Section 2: All regular club meetings shall be held on the third Tuesday of each month.

Section 3: Special meetings shall be called at the discretion of the President. Special membership meetings require (5) day's written notice to all members. The purpose of the special meeting shall be stated in the notice.

Section 4: The presence of not less than ten percent (10%) of the voting members or ten (10) voting members (whichever is less) two of which must be officers, shall constitute a quorum.

Section 5: At any club meeting, a simple majority shall be over fifty percent (50%) of the members voting at the meeting.

Section 6: The regular meeting for the month of November shall be designated as the annual meeting. The Newsletter Editor shall cause to be mailed, to every member in good standing, for the month of November, a notice of this meeting with a list of candidates for office, in the form of a ballot that can be brought to the meeting or mailed in before the meeting.

ARTICLE FIVE: VOTING

Section 1: At all meetings, except for the election of officers, expulsion from membership, member disciplinary action and as otherwise set out herein, all votes shall be taken by a show of hands. For election of officers and changes to these bylaws, voting by absentee shall be permitted when members are unable to vote at the regular meeting. The secretary of the organization shall establish procedures for the election, which accommodate absentee balloting and shall be responsible for retention of the absentee votes pending general membership vote. The vote count shall be announced at the meeting when the vote by ballot occurs.

Section 2: At any regular or special meeting, two or more members may require any question to be voted on by written ballot.



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Section 3: Voting privileges are extended to all members who are in good standing. For the purposes of the election of officers, voting privileges are extended to all current members. A current member shall be an individual who is presently a member in good standing, which may, or may not have, renewed membership for the upcoming club year. For example, if the election of officers is held in November 20X1 for the 20X2 year, all members for the 20X1 year shall be eligible to vote for the 20X2.

Section 4: All items of business designated “major items of business” by the president or by two or more members, shall require a majority vote of the quorum, or, in absence of a quorum, the majority vote of the members present at two consecutive regular meetings. All other items of business shall require a majority vote of a quorum.

Section 5: Junior members do not have voting rights.

ARTICLE SIX: BOARD OF DIRECTORS

Section 1: The Board of Directors shall have control of the day-to-day affairs of the organization. Such Board of Directors shall only act in the name of the organization when it is convened for a meeting by its chairman after due notice to all of the directors of said meeting.

Section 2: Three of the members of the Board of Directors shall constitute a quorum and the meetings of the Board of Directors shall be held at the discretion of the President.

Section 3: Each director shall have one vote and such voting may not be done by proxy.

Section 4: The Board of Directors may make such rules and regulations governing its meetings as necessary so long as they are not in conflict with any laws of the State of Alabama pertaining to this organization.

Section 5: The Board of Directors consists of the elected officers of the organization. The President of the organization by virtue of his/her office shall be the Chairman of the Board of Directors. The Secretary of the organization shall normally record the minutes of the board meetings.

Section 6: Any large expenditure of organizational funds, for any one transaction, that exceeds \$500.00 (five hundred) dollars shall be approved by the membership and the approval recorded in the minutes of the meeting at which it was approved. Fuel orders not to exceed \$2000.00 may be approved by the board as an exception to this section.



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Section 7: The Board of Directors shall establish an event schedule for the following year, at the July board meeting, and bring its recommendation to the membership for approval at the July membership meeting.

Section 8: Contest directors will submit a completed RCRC Event Form (the event form contains budget, expenses, expected attendance, etc.) for each event to the Board of Directors for review prior to membership approval. No publication or expenditure of funds in support of an RCRC event will occur prior to membership approval. No moneys will be spent by or reimbursed to Contest Directors or Event Directors without receipts. All moneys and receipts will be turned in upon completion of the event and no later than seven (7) days after the event. Contest Directors have the right of first refusal for the same event the following year. Contest Directors shall be given the total amount of money, when requested, that has been approved by the membership. All RCRC sponsored events shall have food and drinks available.

ARTICLE SEVEN: OFFICERS

Section 1: All officers of the organization shall be members in good standing and shall serve for one year from date of their election, or until their successor is duly elected and qualified.

Section 2: The election of the officers shall be held at the annual meeting in November. The President at the August meeting will appoint the nominating committee who will present the nominations at the September meeting. Nominations may be made from the floor by individual members following the report of the Nominating Committee. No name may be added or position changed upon completion of the nominating process, which shall close at the September meeting following any nominations from the floor. The ballot shall contain provisions for write-in votes for each office.

Section 3: Election of officers shall require a plurality of the votes cast at the regular meeting in November. Mail in ballots received before the November meeting shall be counted as if those persons were present at the meeting.

Section 4: A vacancy in any office shall be filled by appointment by the Board of Directors, such appointee to serve until the end of the term for which his predecessor was elected.

Section 5: The officers of the organization shall be as follows:

President
Vice President
Secretary
Treasurer
Newsletter Editor

Section 6: The President shall preside at all meetings. He/she shall be chairman of the Board of Directors. He/she shall appoint all committees (except Program Committee), temporary or permanent. He/she



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shall see that all books, reports, and certificates are properly kept on file. He/she shall have such other powers as may be construed to belong to the Chief Executive of any organization. He/she shall conduct a semi-annual inventory (March and September) and upon change in the office of president of all salable items owned by RCRC. This report will be given to the RCRC treasurer for action. He/she shall make a periodic audit of the treasurer's books.

Section 7: The Vice President shall assume the duties of the President in his/her absence. He/she shall be Chairman of the Program Committee. After review by the Board of Directors for possible conflicts with City Resolution 95-112, he/she shall bring all proposed changes to the flying field regulations before the general membership at a regularly scheduled meeting for approval. Any proposed change to the Flying Field Regulations must be published in the newsletter prior to a vote by the membership.

Section 8: The Secretary shall keep the minutes and records of the organization in appropriate books. He/she shall be the official custodian of the records of the organization. He/she shall present to the membership and the Board of Directors any communication addressed to the Secretary of the organization. He/she shall attend to all correspondence of the organization and shall perform all duties incident to the office of Secretary. He/she shall transfer all records to the incoming secretary upon change of officers.

Section 9: The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies and securities. He/she shall make deposits in a regular bank or trust company in a sum not exceeding \$3000.00, for maintenance of a checking account. The balance of funds of the organization shall be deposited in an interest bearing account except that the Board of Directors may cause such funds to be invested in such investments as shall be approved by the laws of the State of Alabama governing this organization. The treasurer shall maintain a minimum unleveraged balance of \$2,000 (two-thousand) dollars for the purpose of providing an emergency replacement fund for facilities lost at Trey Wilbourn Field in the event of vandalism, arson, or natural disaster. He/she shall render at the monthly membership meeting, a written account of the finances of the organization to include all expenditures and receipts since the last regular meeting. The monthly report shall include the Field maintenance and improvement expenditures to date. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it, and only those officers designated by the Board of Directors sign checks or drafts of the organization with the concurrence of the Treasurer. The Treasurer may, at the discretion of the Board of Directors, be required to post bond, the cost thereof to be paid from the funds of the 6 of 6 June 19, 2012 organization. The Treasurer shall perform all other duties incident to the office. The treasurer shall require all moneys received to be properly annotated on the RCRC Sales Report and turned into him/her at each membership meeting. He/she will verify the president's inventory (as required by Article 7 Section 6) by comparing the current inventory against last inventory plus items received minus items sold to insure proper accounting. A report to the general membership of inventory quantities and the results of the review of the inventory will be provided at the April and October meetings (and the December meeting upon a change in the office of president). Any shortages found as a result of



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this review are the responsibility of the president of RCRC. The RCRC fiscal year shall be the calendar year.

Section 10: The Newsletter Editor shall, on a monthly basis, provide each member with a newsletter that pertains to club functions as well as other articles that will benefit the members with regard to model aviation. He/she shall cause all notices to be sent to members of the organization pertaining to business, activities and meetings. The Newsletter Editor will maintain an accurate, updated listing of the membership. He/she shall include the P. O. Box number on the face of the newsletter. He/she shall list in the newsletter other clubs' events at his discretion.

Section 11: No officer shall for reason of his/her office be entitled to receive any salary or compensation. Nothing herein contained shall be construed to prevent an officer or director from receiving any compensation for services other than as a director or officer.

Section 12: No member shall be elected to any office within RCRC, which may constitute or be construed as a conflict of interest. (Example: a member in office of another club, which has the same objectives as this club.)

Section 13: A violation of these by-laws, City Resolution 95-112 or conduct that is detrimental to RCRC by a member of the board of directors is cause for the recall from office of that board member. The recall will be accomplished by a motion at a membership meeting with the recall vote occurring at the following membership meeting. Two-thirds (2/3) of the members present must vote to remove the board member for the board member to be recalled.

Section 14: Only RCRC board of directors* are authorized to issue RCRC flying permits. Exception* Members in good standing may issue visitors permits if no board member is present and the visitor can show proof of current AMA membership. The visitors permit shall be issued in accordance with the requirements set forth in the RCRC flying field regulations.

ARTICLE EIGHT: COMMITTEES

Section 1: The chairman of all committees, other than the Program Committee, shall be appointed by the President and their term shall be for a period of one year or until their successor is appointed. The President may terminate any committee chairman for failure to adequately perform his/her duties. The President shall be an ex officio member of all committees.

Section 2: The permanent committees shall be:

Program: He/she shall try to ensure a program is available for presentation at each membership meeting, except for November. He/she shall try to make available door prizes to be given away at the end of each meeting.

Field: He/she shall ensure that the field and facilities are properly maintained and shall



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recommend any improvements or changes and bring any recommendation to the Board of Directors.

Publicity: He/she shall arrange for all local publicity to include television, newspaper and any other available local publicity that will assist the club and/or Contest Directors.

Safety: He/she shall be responsible for chairing the safety committee and ensuring existing rules are enforced. This includes processing the safety grievance form and following the existing grievance procedures for safety documented in Art. Nine (9). It shall be the duty of each committee chairman to appoint the members of his/her committee.

ARTICLE NINE: GRIEVANCE PROCEDURES (FLIGHT AND GROUND SAFETY RULES)

Section 1: **Purpose:** The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the safety committee for its consideration by means of a grievance form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the grievance form.

Section 2: **Safety Committee:** The Safety Committee shall use its judgment in carrying out action on the following:

- (A) A grievance form will be filled out and turned into the Safety Committee. At least one witness is required.
- (B) **FIRST VIOLATION:**
 - a. Viewpoints of both complainants and accused will be considered.
 - b. Complainants name will be disclosed.
 - c. A verbal reprimand, if warranted, will be given to the accused by the Safety Committee, and this will be recorded in the committee files.
- (C) **SECOND VIOLATION:**
 - a. Complainants name will be disclosed.
 - b. The accused has the right to a written rebuttal, to be reviewed by the committee.
 - c. If the committee so recommends, the flying privileges of the accused will be suspended for thirty (30) days upon a majority vote of the membership at a regular meeting. Notice of suspension shall be issued to the individual.
- (D) **THIRD VIOLATION:**
 - a. Committee will notify the accused in accordance with Article 3, Section 4-c.
 - b. A member may be expelled from the club only upon two-thirds (2/3) majority vote of the membership present at the meeting.
 - c. Voting will be by secret ballot at a regular monthly meeting.



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- d. The expelled member may reapply for membership after the expiration of the expulsion period of time.
- e. The three actions will not be enforced unless they are accumulated within a two-year period of time.
- f. Any member receiving a grievance, who directs any retaliation action against the person filing the said grievance, will be subject to immediate expulsion from the club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed retaliatory by the Board of Directors.
- g. Any member receiving a safety grievance as stated in Article nine (9), who is involved in non-flying violations, or who has key information of a non-flying violation and withholds it from the Board of Directors, may at the Board of Directors discretion, be placed on probation for one (1) year regardless of his or her tenure in the club.

ARTICLE TEN: DISSOLUTION

Section 1: The corporation may be dissolved with the approval of two-thirds (2/3) majority vote of the total membership.

Section 2: Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all assets of the corporation exclusively for the purpose of the corporation in such manner, to the Academy of Model Aeronautics, Inc. or to such other organizations operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization under Section 501© (3) of the internal revenue code of 1986, as amended, or to such other organization with purpose similar to the purpose of the corporation.

ARTICLE ELEVEN: AMMENDMENT

Section 1: Changes can be proposed by any member. They shall be published in the next monthly newsletter stating the article(s) as they currently appear, and the proposed wording of any change(s). Proposed changes will be discussed at the membership meeting after the changes have appeared in the newsletter. This discussion will start with a motion to adopt these changes, and the motion can be amended, tabled, failed or passed as with any other motion. The changes must be adopted by a quorum of the membership, or passed without a quorum at two consecutive membership meetings.

Section 2: Once the changes have been approved, they will be published in the newsletter in ballot form at least thirty (30) days prior to the meeting where the final vote will take place. The changes must be adopted by at least a two-thirds majority of all votes. Votes may be cast online on the RCRC website, delivered in person to the meeting, or returned via postal mail to the RCRC mailing address prior to the voting meeting.

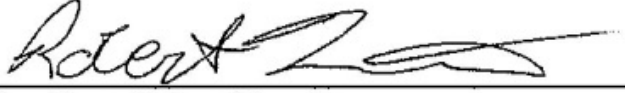


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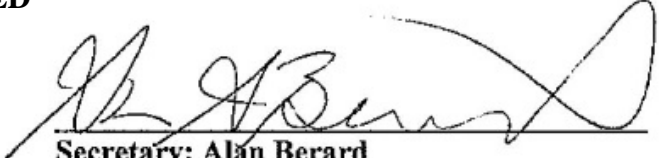
STATEMENT OF CERTIFICATION

These bylaws have been adopted by a 2/3 majority of the members voting at a meeting of the Rocket City Radio Controllers on the 18th day of October 2016, or by absentee ballots counted at the same meeting, due notice having been given each member.

APPROVED



President: Robert Templeton



Secretary: Alan Berard